

Gulfview Heights Primary School



ICT Acceptable Use Agreement Parent/Caregiver Acknowledgment

Our school is committed to providing a cyber-safe learning environment to all students. This agreement must be read and acknowledged by all parents/caregivers and students prior to the use of any school ICT or department ICT facilities or services. Students will not use personal devices (e.g. mobile phones, smart watches) during the school hours and these will be kept in locked classroom storage as per the Department for Education's policies. This agreement applies to all on-site technology, software, loaned devices and personal devices connecting to the school network (including laptops, tablets, cameras and mobile phones – when an exemption has been provided).

Unacceptable Use

Students connecting to the network either on a school issued device or personal device must comply with the following:

1. Students must only use their own assigned computer network account.
2. Students must not share personal information about themselves (e.g. full names, contact information) or other students with third parties, including their username or passwords.
3. School ICT assets must not be used to access or share inappropriate content online, including sexually explicit materials, obscene depictions, harmful materials, illegal activities, profane or abusive language, or content that other students may find offensive.
4. School ICT assets must be transported safely, used according to purpose only, logged off, wiped down as required and placed back in housing/charged by students with each use.
5. Students must only access chat and email applications when directed by a teacher, and for educational purposes.
6. Web and email content filtering must not be circumvented to access content that has been deemed inappropriate for students.
7. Copyright materials (including games and movies) must not be illegally downloaded onto or accessed using school or department issued ICT assets.
8. When using online communities (including Office 365 applications), users must communicate kindly and respectfully at all times. Students must not participate in harassing or bullying other students online.
9. Students should not forward chain letters, spam or other unsolicited communications.
10. Students must not participate in business activities that is not staff approved or done so as part of curriculum learning.
11. All students must report (and not share with other students) suspicious activity or violations of this policy to a staff member.
12. Students must not violate any state or federal laws, including purchase of illegal items or substances, criminal activities punishable by law, etc.

13. Students must not take photos or videos of another individual without their consent.
14. Students should not use school or department ICT assets to stream large volumes of data unless in the course of curriculum activities (e.g. streaming services such as Netflix, online gaming etc).
15. Students must not install unapproved software on school or department issued devices.

Our school reserves the right to monitor use of ICT assets used by students. Students that misuse assets or use assets in an inappropriate manner may have their access revoked.

Acceptable Use Acknowledgement

Parents, Caregivers and Legal Guardians

I have read and understood my child’s obligations in relation to acceptable use of ICT assets at school. I understand that my child’s access to the Internet and other computer resources may be revoked if they fail to comply with the policy. I understand that my child has signed their ICT Student Acceptable Use Agreement in class with their teacher, and I have discussed appropriate use and strategies to stay safe online with my child.

I understand that additional resources for parents on keeping children safe online is available on the eSafety Commissioner’s website, eSafety.gov.au.

Name(s):		
Signature(s):		
Date:		